



Application for Employment

Name: First _____ Middle _____ Last _____

Maiden/Nick Names: _____ Social Security Number _____

Street Address _____

City _____ State _____ Zip Code _____

Home Phone(____) _____ Cell Phone(____) _____

Are you eligible to work in the United States? Yes _____ No _____

If you are under age 18, do you have an employment/age certificates? Yes _____ No _____

Have you been convicted of or pleaded no contest to a felony within the last five years?
Yes _____ No _____ If yes, please explain: _____

***Have you ever been convicted of or pleaded no contest to any form of child abuse and/or neglect?
Yes _____ No _____ ***An answer of yes to this question will result in immediate disqualification***

POSITION/AVAILABILITY:

Position Applied For: _____ Desired Salary \$ _____

Days/Hours Available: Mon. _____ Tues. _____ Wed. _____ Th. _____ Fri. _____ Sat. _____

Hours Available: from _____ to _____ What date are you available to start work? _____

EDUCATION:

High School: _____ City: _____ State: _____
Did You Graduate? Yes: _____ No: _____

College: _____ City: _____ State: _____
Course of Study: _____ Number of Years Completed: _____
Did You Graduate? Yes: _____ No: _____ Degree: _____

Special Skills And Qualifications: Please include any licenses, training, awards, etc.

Have you completed:

20 Hour Introduction to Child Care Course? Yes___ No___ Date Completed:_____

10 Hour Behavioral Observation Screening Module? Yes___ No___ Date Completed:_____

10 Hour Developmentally Appropriate Practices? Yes___ No___ Date Completed:_____

Infant and Child First Aid Certification? Yes___ No___ Date Expires:_____

Infant and Child Cardiopulmonary Resuscitation? Yes___ No___ Date Expires:_____

EMPLOYMENT HISTORY:

Present Or Most Recent Position Held:

Employer: _____ Supervisor: _____

Address: _____

Phone: _____ Email: _____

Position Title: _____ From: _____ To: _____

Responsibilities: _____

Salary: Starting _____ Ending _____

Reason For Leaving: _____

Previous Position:

Employer: _____ Supervisor: _____

Address: _____

Phone: _____ Email: _____

Position Title: _____ From: _____ To: _____

Responsibilities: _____

Salary: Starting _____ Ending _____

Reason For Leaving: _____

Previous Position:

Employer: _____ Supervisor: _____

Address: _____

Phone: _____ Email: _____

Position Title: _____ From: _____ To: _____

Responsibilities: _____

Salary: Starting _____ Ending _____

Reason For Leaving: _____

May We Contact Your Present Employer? Yes _____ No _____

Please list 3 references who are not relatives or previous employers:

Name/Title	Address	Phone	Occupation
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I certify that information contained in this application is true and complete. I understand that false information may be grounds for disqualification or for immediate termination of employment at any point in the future if I am hired. I authorize the verification of any or all information listed above.

Signature: _____

Date: _____